

Peer Mentoring Meeting Schedule

Dear [Mentor/Mentee's Name],

We are pleased to announce the schedule for our upcoming peer mentoring meetings. Below are the details:

Meeting Schedule

Date	Time	Location	Agenda
[Date 1]	[Time 1]	[Location 1]	[Agenda 1]
[Date 2]	[Time 2]	[Location 2]	[Agenda 2]
[Date 3]	[Time 3]	[Location 3]	[Agenda 3]

Please confirm your availability for the meetings. If you have any preferred topics to discuss or additional agenda items, feel free to share.

Looking forward to our discussions!

Best Regards,

[Your Name]

[Your Position/Title]

[Your Contact Information]