

Experiential Learning Advising for Skills-Based Volunteering

Date: [Insert Date]

From: [Your Name]

Title: [Your Title]

Organization: [Your Organization]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Recipient's Organization]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss an exciting opportunity for skills-based volunteering that aligns with our shared goals of experiential learning and community engagement.

We recognize the value of mobilizing skills and expertise to benefit community organizations and projects. I would like to outline a plan that allows volunteers to provide their professional skills in a structured way, enhancing both personal growth and community impact.

Proposed Skills-Based Volunteer Program:

- **Identify Skills:** Volunteers will assess their unique skills and interests.
- **Matching Process:** Participants will be matched with nonprofit organizations in need of specific expertise.
- **Training & Support:** Our team will provide initial training and ongoing support to ensure volunteers are equipped for their roles.
- **Reflection and Feedback:** After the volunteering experience, participants will engage in reflective practices to assess their learning outcomes.

I would be thrilled to discuss this proposal further and explore how we can collaborate to create meaningful volunteering opportunities. Please let me know your availability for a meeting.

Thank you for considering this initiative. I look forward to your positive response.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]