

# Dual Degree Advising Summary

Date: [Insert Date]

To: [Student's Name]

From: [Advisor's Name]

Subject: Summary of Advising Session

## Overview

This document summarizes the advising session regarding your dual degree program in [Degree 1] and [Degree 2].

## Degree Progress

- Completed Courses: [List courses and grades]
- In-Progress Courses: [List current courses]
- Required Courses Remaining: [List remaining courses]

## Advising Points Discussed

1. Importance of maintaining a balanced course load.
2. Opportunities for internships related to both degrees.
3. Strategies for effective time management.
4. Potential research projects available.

## Next Steps

Please ensure to register for the following courses next semester:

- [Course 1]
- [Course 2]

Schedule a follow-up meeting in [Insert Timeframe] to review progress.

## Additional Resources

For more information visit: [Insert relevant links or resources]

## Contact Information

If you have any questions, please feel free to reach out:

Email: [Advisor's Email]

Phone: [Advisor's Phone Number]

Best regards,  
[Advisor's Name]