

Request for Dual Degree Advising

Date: [Insert Date]

To: [Advisor's Name]

Department: [Advisor's Department]

University: [University Name]

Dear [Advisor's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a student in the [Your Current Degree Program] program at [University Name]. I am writing to formally request an advising session to discuss the possibility of pursuing a dual degree.

After careful consideration, I believe that adding a second degree in [Desired Degree Program] would significantly enhance my academic and professional goals. I am eager to explore how this dual degree could complement my current studies and opportunities available for managing course loads.

Could we possibly schedule a meeting at your earliest convenience to discuss this? I am available on [Insert Your Availability], but I can certainly adjust to your schedule.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Student ID]

[Your Email Address]

[Your Phone Number]