

# Dear [Student's Name],

I hope this message finds you well. I am writing to remind you of the importance of academic integrity within our institution.

As you may know, plagiarism and other forms of academic misconduct are serious violations of our academic policies. Engaging in these actions can result in significant consequences, including failure of the course and disciplinary action.

Please ensure that all your work is original and properly cited. If you have any questions regarding proper citation methods or academic integrity, do not hesitate to reach out for assistance.

Thank you for your attention to this important matter. I am confident that you will uphold the standards of academic integrity in all your future endeavors.

Sincerely,  
[Your Name]  
[Your Position]  
[Institution Name]