

Guidance on Maintaining Academic Integrity

Date: [Insert Date]

Dear [Student's Name],

As you progress through your academic journey, it is essential to uphold the principles of integrity and honesty in all your scholarly activities. This letter serves as a reminder of the importance of maintaining academic integrity and the expectations we have for our students.

Key Principles of Academic Integrity

- **Honesty:** Always submit original work and provide proper citations for all sources.
- **Trust:** Build a community where students, faculty, and staff can rely on each other's integrity.
- **Fairness:** Ensure that all assessments are conducted in a fair and impartial manner.
- **Respect:** Acknowledge the intellectual contributions of others.
- **Responsibility:** Take ownership of your actions and understand the consequences of academic dishonesty.

Resources for Maintaining Integrity

If you have questions about proper citation practices or need assistance, please consider the following resources:

- [Link to Academic Integrity Policy]
- [Link to Writing Center or Library Resources]
- [Link to Academic Advisor Contact Information]

We encourage you to engage in open discussions about academic integrity and seek help if you're unsure about any aspect of your work.

Thank you for your commitment to maintaining a culture of integrity at [Institution Name].

Sincerely,

[Your Name]

[Your Position]

[Institution Name]