

Dear [Student's Name],

I hope this message finds you well. As we approach our upcoming advising meetings, I would like to request your feedback regarding our past interactions and the advising process.

Your insights are invaluable in helping us enhance the advising experience for all students. Please take a moment to consider the following questions:

- How would you rate your overall advising experience?
- What aspects of the advising process did you find most helpful?
- Are there any areas where you feel improvements could be made?
- Do you have any additional comments or suggestions?

Feel free to respond to this email or use the attached feedback form. Your responses will remain confidential and will be used solely for improving the advising process.

Thank you for your time and input. I look forward to hearing from you.

Best regards,
[Your Name]
[Your Position]
[Your Contact Information]