

# Request for Clarification on Re-enrollment Advising Topics

Date: [Insert Date]

To: [Advisor's Name]

Department: [Department Name]

From: [Your Name]

Student ID: [Your Student ID]

Email: [Your Email]

Dear [Advisor's Name],

I hope this message finds you well. I am writing to seek clarification regarding some re-enrollment advising topics I am currently reviewing. As I prepare for my upcoming re-enrollment, I have a few questions that I believe would benefit from your expertise.

1. Could you please explain the re-enrollment process in more detail?
2. What are the key deadlines I should be aware of?
3. Are there specific forms or documents required for re-enrollment?
4. Can you provide information on potential academic support services available during re-enrollment?

Your guidance would be greatly appreciated, as it will help me navigate this process more effectively. Please let me know a convenient time for us to discuss these topics further or if I should attend a specific advising session.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Contact Information]