

Subject: Scheduling Your Re-enrollment Advising Chat

Dear [Student's Name],

We hope this message finds you well. As you prepare for the upcoming semester, we would like to schedule a re-enrollment advising chat to discuss your academic goals and options available to you.

Please let us know your availability for a chat on the following dates:

- [Date 1 - Time]
- [Date 2 - Time]
- [Date 3 - Time]

If these options do not work for you, feel free to suggest alternate dates and times that fit your schedule.

We look forward to assisting you in your re-enrollment process!

Best regards,

[Your Name]

[Your Title]

[Your Contact Information]

[University/Institution Name]