

Honors Program Advising Preparation Guidelines

Dear [Advisor's Name],

As we prepare for the upcoming advising sessions for the Honors Program, please review the following guidelines to ensure a productive and informative meeting with each student:

1. Review Student Progress

Check each student's academic progress, including GPA, completed honors credits, and any relevant notes from previous meetings.

2. Course Selection

Be familiar with the upcoming course offerings, especially honors courses, to assist students in planning their academic paths.

3. Discuss Extracurricular Opportunities

Encourage participation in relevant extracurricular activities, such as research projects, internships, and workshops.

4. Goal Setting

Help students set both short-term and long-term academic and career goals during their advising session.

5. Prepare for Questions

Anticipate common questions regarding graduation requirements, thesis expectations, and scholarship opportunities.

Thank you for your dedication to our students in the Honors Program. Looking forward to a successful advising period.

Sincerely,
[Your Name]
[Your Title]