

# Letter of Appeal for Second Major Advisor Change

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Department Head  
Department Name  
University Name  
University Address  
City, State, Zip Code

Dear [Department Head's Name],

I hope this message finds you well. I am writing to formally request a change of my second major advisor. I am currently a [your year, e.g., sophomore] majoring in [your major] with a second major in [your second major], and I believe that a change in advisory relationships is necessary for my academic development.

After much thought and consideration, I feel that my current advisor, [Current Advisor's Name], is not aligned with my academic and professional goals. I have faced challenges in communication and guidance regarding my research interests, and I believe that a new advisor would better support my aspirations in [specific area or field].

Thus, I am respectfully requesting to change my second major advisor to [Proposed Advisor's Name], whose expertise in [related field] aligns closely with my interests. I have discussed this potential change with them, and they are open to taking me on as their advisee.

I appreciate your consideration of my request and hope we can find a resolution that supports my academic journey at [University Name]. Thank you for your time and understanding.

Sincerely,  
[Your Name]  
Student ID: [Your Student ID]