

Virtual Mentorship Program

Date: [Insert Date]

To: [Student's Name]

From: [Mentor's Name]

Subject: Virtual Mentorship Engagement

Dear [Student's Name],

I hope this message finds you well. I am excited to welcome you to the Virtual Mentorship Program. As your mentor, my goal is to support you in your academic journey and help you achieve your goals.

Throughout our time together, feel free to reach out with any questions or topics you wish to discuss. We will schedule regular virtual meetings to ensure that we remain connected and focused on your development.

Please let me know your availability for our first meeting, and do not hesitate to share any specific areas where you seek guidance.

Looking forward to our collaboration!

Best regards,

[Mentor's Name]

[Mentor's Title]

[Mentor's Email]

[Mentor's Phone Number]