

Welcome to [University/College Name]

Dear [Student's Name],

We are delighted to welcome you to [University/College Name] as an international student. As you prepare for your journey, please find below important guidance on the enrollment process:

Enrollment Steps:

1. **Acceptance Confirmation:** Please confirm your acceptance of our offer by [Date].
2. **Document Submission:** Submit all required documents, including your visa and academic transcripts, by [Date].
3. **Orientation Registration:** Register for the orientation program scheduled for [Date]. This is crucial for settling into life at [University/College Name].
4. **Tuition Fee Payment:** Ensure your tuition fees are paid by [Date] to secure your enrollment.
5. **Housing Arrangement:** If you require on-campus housing, please complete the housing application by [Date].

Support Services:

We offer various support services to assist you, including:

- International Student Office
- Counseling Services
- Academic Tutoring
- Language Support Programs

Contact Information:

If you have any questions or need further assistance, feel free to contact us at:

Email: [email@university.edu]

Phone: [Phone Number]

We look forward to welcoming you to our campus!

Sincerely,

[Your Name]

[Your Title]

[University/College Name]