

# **Inquiry About Grade Discrepancy**

Dear [Instructor's Name],

I hope this message finds you well. I am writing to inquire about a discrepancy I noticed in my grade for [Course Name] for the [specific term/semester].

According to the information available to me, my grade for [specific assignment/exam] does not seem to match the expectations based on my performance and the feedback received. I would appreciate it if you could clarify the grading for this assessment.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]