

Appeal for Reevaluation of Exam Results

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Institution/Organization Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal for a reevaluation of my exam results for [Course Name/Exam Title] taken on [Date of Exam]. My student ID is [Your Student ID].

After reviewing my results, I believe that there may have been errors in the grading process that have affected my final score. Specifically, I would like to address [briefly explain specific concerns e.g., questions or sections of the exam].

I have always strived to perform at my best, and I genuinely believe that a reevaluation would provide a fair assessment of my efforts and understanding of the material.

I would greatly appreciate the opportunity for a reconsideration of my exam results. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]