

Request for Scholarship Advising Session

Date: [Insert Date]

To: [Advisor's Name]

[Institution/Organization Name]

[Institution/Organization Address]

Dear [Advisor's Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Year, e.g., sophomore] at [Your Institution]. I am interested in applying for scholarships that will support my academic journey, and I would greatly appreciate your guidance.

I would like to request a meeting to discuss available scholarship opportunities, the application process, and any tips you might have for me as a potential candidate. I am available on [Insert your availability], but I am willing to accommodate your schedule.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Student ID (if applicable)]