

Independent Study Progress Report

Date: [Insert Date]

To: [Instructor/Supervisor's Name]

From: [Your Name]

Subject: Progress Report on Independent Study

Introduction

Dear [Instructor/Supervisor's Name],

I am writing to provide you with an update on my independent study project, titled "[Project Title]." This report outlines my progress, challenges encountered, and next steps.

Progress Overview

Since the last update, I have completed the following:

- [Milestone 1: Description]
- [Milestone 2: Description]
- [Milestone 3: Description]

Challenges Faced

During this period, I encountered the following challenges:

- [Challenge 1: Description]
- [Challenge 2: Description]

Next Steps

Moving forward, I plan to:

- [Next Step 1: Description]
- [Next Step 2: Description]

Conclusion

Thank you for your continued support and guidance. I look forward to your feedback on my progress.

Sincerely,

[Your Name]

[Your Contact Information]