

CV Review Suggestions

Dear [Candidate's Name],

Thank you for sharing your CV with me. I appreciate the effort you have put into it. Here are some suggestions that may help enhance its effectiveness:

1. Formatting

- Ensure consistent font style and size throughout.
- Add clear section headings for easy navigation.
- Use bullet points for better readability.

2. Content

- Highlight relevant work experience prominently.
- Quantify achievements with specific metrics where possible.
- Include keywords from the job description to pass through ATS.

3. Personalization

- Customize your CV for each job application.
- Add a personal statement that reflects your career goals.

Feel free to reach out if you would like to discuss these suggestions further. I look forward to seeing how you incorporate them into your CV!

Best regards,

[Your Name]

[Your Job Title]

[Your Contact Information]