

Dear Students,

We hope this message finds you well. As the semester progresses, we would like to remind you of some important academic policies and upcoming deadlines:

Upcoming Deadlines:

- **Midterm Exam Registration:** March 1, 2024
- **Withdrawal Deadline:** March 15, 2024
- **Final Exam Schedule Release:** April 10, 2024
- **Grade Submission Deadline:** May 1, 2024

Academic Policies:

We would like to remind you to adhere to the following academic policies:

- All coursework must be submitted on time to avoid penalties.
- Familiarize yourself with the university's plagiarism policy.
- Maintain regular communication with your academic advisor.

Thank you for your attention to these important matters. If you have any questions, please feel free to reach out to your academic advisor.

Sincerely,

The Academic Affairs Office