

Transfer Credit Acceptance Confirmation

Date: [Insert Date]

To: [Student's Name]

Address: [Student's Address]

City, State, Zip: [City, State, Zip]

Dear [Student's Name],

We are pleased to inform you that your request for the transfer of credit has been reviewed and accepted. The following courses have been approved for transfer:

- [Course Name 1] - [Credits Accepted]
- [Course Name 2] - [Credits Accepted]
- [Course Name 3] - [Credits Accepted]

This transfer of credit will be reflected on your academic record. If you have any questions or need further assistance, please feel free to contact our office.

Thank you for choosing [Institution's Name].

Sincerely,

[Your Name]

[Your Title]

[Institution's Name]

[Contact Information]