

Dear Parents,

We hope this message finds you well. As your child embarks on their academic journey, we wanted to take a moment to inform you about the major declaration process at [University/College Name]. Choosing a major is a significant step in your child's college experience, and we are here to support them through every stage.

At [University/College Name], we encourage students to explore various fields of study before making a decision. We advise students to meet with academic advisors who can provide guidance based on their interests and career goals. It is important for students to consider their strengths and passions when declaring a major.

To aid in this process, we will be hosting a series of workshops and informational sessions throughout the semester. We invite you to encourage your child to attend these events. Additionally, we encourage open discussions at home about their academic pursuits and goals.

Should you have any questions or require assistance, please do not hesitate to contact our office at [Contact Information]. We look forward to working together to support your child's academic success.

Sincerely,
[Your Name]
[Your Title]
[Department Name]
[University/College Name]