

Request for Advising Session Appointment

Dear [Advisor's Name],

I hope this message finds you well. I am [Your Name], a [Your Year/Program] student at [Your Institution]. I am writing to request an appointment for an advising session to discuss [briefly mention the topics you wish to discuss, e.g., course selection, career advice, etc.].

Could you please let me know your available times in the coming weeks? I am flexible and can adjust to fit your schedule.

Thank you for your assistance. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]