

Inquiry for Campus Advising Availability

Dear [Advising Office/Advisor's Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Year, e.g., freshman, sophomore] majoring in [Your Major] at [Your University]. I am reaching out to inquire about the availability of campus advising sessions.

I would like to schedule a meeting to discuss [specific topics you wish to discuss, e.g., my academic progress, course selection, career advice]. Could you please provide me with information on the days and times you offer advising sessions?

Thank you for your assistance. I look forward to your reply.

Sincerely,
[Your Name]
[Your Contact Information]
[Your Student ID (if applicable)]