

Probation Advising for Financial Aid Eligibility

Date: [Insert Date]

Student Name: [Insert Student Name]

Student ID: [Insert Student ID]

Dear [Student Name],

We are writing to inform you of your current financial aid status. Due to [reason for probation, e.g., not meeting satisfactory academic progress], your financial aid has been placed on probation for the upcoming term.

To regain full eligibility for financial aid, you must meet the following conditions:

- Maintain a minimum GPA of [insert GPA requirement].
- Complete [insert credit hours] credit hours by the end of the term.
- Participate in academic advising sessions as required.

We encourage you to take advantage of the resources available to you, such as tutoring services, academic workshops, and advising. Your academic success is important to us, and we are here to help you.

If you have any questions regarding your probation status or financial aid, please do not hesitate to contact our office at [insert contact information].

Best regards,

[Your Name]

[Your Position]

[Institution Name]