

Goal-Setting Letter

Date: _____

Dear [Student's Name],

I hope this letter finds you well. As we approach the new academic period, I wanted to take a moment to discuss your goals and aspirations for the upcoming year.

Your Goals

- Academic Goal: [Specify academic goal, e.g., improving math skills]
- Personal Goal: [Specify personal goal, e.g., joining a sports team]
- Career Goal: [Specify career goal, e.g., exploring interests in science]

Action Plan

To achieve these goals, consider the following steps:

1. Attend tutoring sessions once a week.
2. Participate in extracurricular activities.
3. Research potential careers and reach out to mentors.

Support

Remember, I am here to support you throughout this journey. If you encounter any challenges, do not hesitate to reach out for assistance or guidance.

Wishing you all the best as you work towards your goals!

Sincerely,
[Your Name]
[Your Position]