

Skills Assessment Follow-Up

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my recent skills assessment conducted on [insert assessment date]. I would like to express my appreciation for the opportunity to demonstrate my skills and qualifications.

As I believe my experiences align closely with the requirements discussed during the assessment, I am eager to hear your feedback and any potential next steps in the evaluation process.

Thank you for your time and consideration. I look forward to your response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]