

Academic Advising Discussion Outline

Date: [Insert Date]

Student Name: [Insert Student Name]

Student ID: [Insert Student ID]

Advisor Name: [Insert Advisor Name]

I. Introduction

- Purpose of the meeting
- Review of student's academic progress

II. Current Academic Status

- GPA
- Completed courses
- Planned courses

III. Goals and Objectives

- Short-term academic goals
- Long-term career objectives

IV. Challenges and Concerns

- Academic difficulties
- Personal issues affecting studies

V. Resources and Support

- Tutoring services
- Counseling options
- Study groups

VI. Action Items

- Follow-up meetings

- Assignments for the student

VII. Conclusion

Summary of discussion and next steps.