

# Invitation to Annual Sports Tournament

Dear [School Name] Team,

We are excited to invite you to our Annual Sports Tournament scheduled for [Date] at [Venue]. This event aims to promote sportsmanship and teamwork among our students.

## Details of the Tournament:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Venue:** [Venue Address]
- **Participating Schools:** [List of Schools]

Please confirm your participation by [RSVP Date]. We look forward to your school's enthusiastic participation and hope for a thrilling tournament!

Best Regards,

[Your Name]  
[Your Position]  
[Your School Name]  
[Contact Information]