

# Warranty Coverage Claim Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Department/Specific Contact Name],

I am writing to formally submit a warranty claim for my [insert device name and model], which I purchased on [purchase date] from [store or website name]. The order number is [insert order number].

Unfortunately, the device has encountered the following issues: [describe the issue in detail]. In accordance with the warranty policy, I kindly request that you review my claim and provide guidance on how to proceed with repairs or a replacement.

Enclosed with this letter are copies of the purchase receipt and any relevant documentation for your review.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]