

# Executive Complaint Regarding Billing Issues

Date: [Insert Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concerns regarding persistent billing issues that have not been resolved despite previous communications with your customer service team.

Over the past [duration], I have encountered multiple discrepancies in my billing statements, including [briefly list specific issues, e.g., overcharges, incorrect charges, etc.]. Despite my efforts to address these concerns via phone and email, I have yet to receive a satisfactory resolution.

This ongoing situation not only impacts my financial planning but also erodes my trust in your company's commitment to customer service. I believe it is essential for your executive team to be aware of these issues so they can be addressed promptly.

I kindly ask for your immediate attention to this matter and expect a detailed response outlining the steps you will take to resolve these billing discrepancies by [specific date].

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]