Letter of Challenge Against Erroneous Charges

Date: [Insert Date] To: [Company Name] Address: [Company Address] Subject: Challenge Against Erroneous Charges Dear [Recipient's Name], I am writing to formally challenge the charges that have appeared on my account [Account Number] dated [Insert Date]. I believe these charges to be erroneous due to [briefly explain reason for challenge]. Upon reviewing my account statement, I noticed the following charges that I do not recognize or believe to be accurate: • [Description of Charge 1] - [Amount] • [Description of Charge 2] - [Amount] • [Description of Charge 3] - [Amount] I kindly request a detailed explanation of these charges and any relevant documentation that supports them. Additionally, I would like to ensure that my account is reviewed to rectify any inaccuracies. Thank you for your prompt attention to this matter. I look forward to your response within [insert a reasonable timeframe, e.g., 14 days]. Sincerely, [Your Name] [Your Address] [Your Phone Number] [Your Email]