

Loyalty Reward Claim

Date: [Insert Date]

To: [Restaurant Name]

Address: [Restaurant Address]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally claim my loyalty reward as part of your restaurant's loyalty program.

My name is [Your Name], and I have been a patron of [Restaurant Name] since [Start Date]. I have accumulated [Number of Points or Rewards] points/rewards through my visits and purchases.

According to your loyalty program terms, I am eligible to redeem my rewards for [Specify Reward or Offer]. I have attached all necessary documents, including receipts and my loyalty card information, for your reference.

Thank you for your attention to this matter. I look forward to your prompt response and to enjoying the rewards of my loyalty soon.

Warm regards,

[Your Name]

[Your Contact Information]

[Your Address]