

# Loyalty Reward Claim

Date: [Insert Date]

To: [Store's Name]

Customer Service Department

[Store's Address]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally claim my loyalty rewards as part of the [Store's Name] loyalty program. As an enthusiastic online shopper, I have accumulated points that I would like to redeem.

My details are as follows:

- Name: [Your Name]
- Email: [Your Email Address]
- Loyalty Program ID: [Your Loyalty ID]
- Phone Number: [Your Phone Number]

As per the terms of the loyalty program, I have completed the necessary purchases to qualify for the rewards. I would appreciate it if you could process my claim at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]