

Loyalty Reward Claim Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To,

Customer Service Department

[Bank/Financial Institution Name]

[Bank Address]

[City, State, Zip Code]

Subject: Loyalty Reward Claim for Credit Card

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request the redemption of my loyalty rewards associated with my credit card account.

My credit card details are as follows:

Cardholder Name: [Your Name]

Credit Card Number: **** * [Last Four Digits]

Reward Points Earned: [Insert Points]

I have been a loyal customer since [Insert Date], and I would like to redeem my accrued points for [Specify Reward or Offer].

Please let me know if you require any further information to process my request. I appreciate your assistance in this matter.

Thank you for your attention to this request.

Sincerely,

[Your Name]