

Letter of Intent for Service Compatibility Discussion

Date: [Insert Date]

[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are writing to express our interest in discussing the potential for a merger between [Your Company Name] and [Recipient Company Name]. As both companies operate within the same industry and share a commitment to quality and innovation, we believe there is a significant opportunity for service compatibility that could enhance our competitive edge.

We propose a meeting to evaluate the complementary aspects of our services and explore how we might integrate our operations effectively. Our preliminary analysis suggests that the alignment of our service offerings could lead to increased market share and improved customer satisfaction.

Please let us know your availability for a meeting in the upcoming weeks. We look forward to the possibility of working together and discussing how our combined strengths can drive success.

Thank you for considering this opportunity.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]