

Inquiry Regarding Prepaid Service Renewal

Date: [Insert Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the upcoming renewal of my prepaid service, which is set to expire on [Insert Expiration Date].

Could you please provide information regarding the renewal process, any changes in terms or pricing, and any additional benefits that may be available? I want to ensure a seamless continuation of service.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]