

Letter of Recommendation

Date: [Insert Date]

To Whom It May Concern,

I am writing to enthusiastically recommend [Recipient's Name] for the setup of an additional service line at [Company/Organization Name]. As [Recipient's Position] at [Recipient's Company/Organization], [he/she/they] has demonstrated exceptional skills in [specific skills related to the service line] and has consistently contributed to the success of our organization.

During [his/her/their] time with us, [Recipient's Name] has been instrumental in [describe specific achievements or contributions]. [His/Her/Their] ability to [mention relevant abilities or qualities] makes [him/her/them] an ideal candidate for establishing this new service line.

I have no doubt that [Recipient's Name] will excel in this endeavor and bring great value to your organization. I wholeheartedly support [his/her/their] initiative and look forward to seeing the positive impact [he/she/they] will make.

If you require any further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]