

Notification of Billing Cycle Modification

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you that your billing cycle has been modified, effective [Effective Date]. This change will help us to serve you better and offer more flexible payment options.

Your new billing cycle will now be on the [New Billing Cycle Date] of each month.

Should you have any questions or require further assistance, please do not hesitate to contact us at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your continued support.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]