

Inquiry for Voice Mail Service Activation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Service Provider's Name]

[Service Provider's Address]

[City, State, Zip Code]

Dear [Service Provider's Contact Name],

I hope this message finds you well. I am writing to inquire about the activation of voice mail services for my account with [Service Provider's Name]. My account number is [Insert Account Number].

Could you please provide me with the necessary steps to activate the voice mail service? Additionally, I would appreciate any information on associated costs and features.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]