

Authorization Letter for Voice Mail Service Activation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I, [Your Name], hereby authorize [Service Provider's Name] to activate the voice mail service on my account with the following details:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Phone Number: [Your Phone Number]

Please proceed with the activation at your earliest convenience. Should you require any further information, feel free to contact me at the details provided above.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]