

Payment Reminder

Dear [Client's Name],

We hope this message finds you well. This is a friendly reminder regarding the payment terms for your recent wholesale order with us.

As per our agreement, the payment is due within [number of days] from the invoice date. The total amount due is [amount].

Please ensure that the payment is made by [due date] to avoid any late fees or interruptions in service.

If you have already sent the payment, please disregard this reminder.

Thank you for your prompt attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]