

# **Subject: Inquiry Regarding SIM Card Unlock Process**

Date: [Insert Date]

To,  
Customer Service Team,  
[Mobile Service Provider Name]  
[Provider Address]  
[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to inquire about the process for unlocking my SIM card associated with my mobile account (Account Number: [Insert Account Number]). I would like to understand the necessary steps and requirements to successfully unlock my SIM card so I can use it with another carrier.

Could you please provide detailed information on the following:

- The eligibility criteria for unlocking my SIM card.
- The required documents or information needed for the request.
- The estimated time it will take to process the unlock request.
- Any associated fees or charges for this service.

Your assistance in this matter would be greatly appreciated. Thank you for your attention to my inquiry. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]