

Address Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm the shipping address provided by [Customer's Name]. Please find the details below:

Customer's Name: [Customer's Name]

Shipping Address:

[Street Address]

[City, State, ZIP Code]

[Country]

We kindly request you to verify this address for shipping purposes to ensure timely and accurate delivery of goods.

If you have any questions or require further confirmation, please do not hesitate to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[Your Contact Information]