

Employee Discount Application

Date: [Insert Date]

To: [Manager's Name]

From: [Your Name]

Employee ID: [Your Employee ID]

Department: [Your Department]

Dear [Manager's Name],

I am writing to formally request the employee discount provided to service employees at [Company Name]. I have been employed since [Start Date] and have contributed to [mention any relevant contributions or accomplishments].

The employee discount will greatly assist me in managing my finances more effectively. I appreciate the support the company provides to its employees, and I would be grateful for your consideration of this application.

Thank you for your time, and I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Contact Information]