

Compromise Proposal for Early Termination Fee

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the early termination fee associated with my [contract/lease/subscription] with [Company Name]. Due to [brief explanation of circumstances], I am faced with the need to terminate the agreement earlier than anticipated.

Understanding the impact of early termination fees, I would like to propose a compromise that could be mutually beneficial. I suggest [describe your proposed compromise, e.g., reducing the fee, a payment plan, or offering a different solution]. I believe this approach would enable both parties to resolve this matter amicably.

I appreciate your consideration of my proposal and hope to discuss this further. Please let me know a suitable time for us to talk or if you require any additional information from my side.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]