

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

## **Subject: Appeal Against Contract Termination Decision**

Dear [Recipient's Name],

I am writing to formally appeal the decision to terminate my contract dated [Contract Start Date]. I believe that the decision may have been made based on [Briefly explain the reason for termination, if known].

Throughout my engagement with [Company Name], I have consistently worked towards meeting the goals set forth in our agreement. [Provide specific examples of your contributions and any positive feedback received].

Considering the circumstances, I respectfully request a review of the termination decision. I am committed to resolving any issues and am open to discussing this matter further. I believe that [Mention any potential solutions or willingness to negotiate].

Thank you for considering my appeal. I look forward to your prompt response.

Sincerely,

[Your Name]