

Request for Number Unblocking

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

Date: [Insert Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Company Name]
[Recipient's Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the unblocking of our business phone number, [Insert Phone Number], which is currently restricted.

Due to [brief explanation of the reason for blocking, if known], we understand that our number has been blocked. This has significantly impacted our ability to communicate with clients and partners effectively.

We kindly request that you review this matter and take the necessary steps to unblock the number at your earliest convenience. We appreciate your cooperation in resolving this issue promptly.

Please let me know if you require any additional information or documentation to facilitate this request.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]