

Notice of Ambiguities in Contract Documentation

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. We are writing to formally notify you of certain ambiguities identified in the documentation related to our contract dated [Insert Contract Date]. Upon thorough review, we have found several areas that require clarification to ensure mutual understanding and alignment moving forward.

The specific ambiguities identified are as follows:

- [Ambiguity 1]
- [Ambiguity 2]
- [Ambiguity 3]

We believe that addressing these ambiguities promptly will help facilitate a smoother partnership and avoid any potential misunderstandings in the future. We kindly request a meeting to discuss these matters at your earliest convenience.

Thank you for your attention to this important matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]