

# Payment Extension Request for Car Loan

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my upcoming car loan payment due on [due date]. Due to [brief explanation of the reason, e.g., unexpected financial difficulties, medical emergencies, etc.], I am unable to meet the payment deadline.

I kindly ask for an extension of [number of days/weeks] to allow me to manage my financial situation better. I assure you that I remain committed to fulfilling my obligations and will ensure that the payment is made by the new requested date of [proposed new date].

Thank you for considering my request. I appreciate your understanding and support during this challenging time. Please feel free to contact me at [your phone number] or [your email address] if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Account Number or Loan Reference Number]