

Autopay Cancellation Request

Date: [Insert Date]

To: [Insert Loan Company Name]

Address: [Insert Loan Company Address]

Loan Account Number: [Insert Account Number]

Dear [Insert Customer Service Department or Specific Contact Name],

I am writing to formally request the cancellation of the autopay arrangement associated with my loan payments for the account specified above. Please consider this letter as my official notice of cancellation.

Effective immediately, I request that all future loan payments be made manually or through a different payment method as I will no longer be utilizing the autopay service.

If you require any further information or documentation to process this request, please do not hesitate to contact me at [Insert Phone Number] or [Insert Email Address].

Thank you for your assistance in this matter.

Sincerely,

[Insert Your Name]

[Insert Your Address]